

**Support and consulting services**

[support@AMcpdS.com](https://continuingeducationagency-my.sharepoint.com/personal/rachel_mycea_com_au/Documents/AMCPDS/Template%20forms/Website%20templates/support@AMcpdS.com)

Agenda Template

# Activity Agenda *Applications that do not provide enough information will not be approved.*

|  |  |
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|  | **Session 1 (create for each session)** |
| **Session Title**  *\*Must be reflective of the content delivered* |  |
| **Session Topics covered** |  |
| **Session Content**  *\* Bullet points but must provide enough information for reviewers to understand the detail of content being presented.*  *Applications that do not provide enough information will not be approved.* |  |
| **Duration** | *\*educational content only (exclude meals, networking, registration etc)* |
| **CPD Type** | *\*If applicable Educational Activity/Measuring Outcomes and Reviewing Performance* |
| **Presenter or SME involved** |  |
| **Learning Outcomes covered in this session** | \*As written in Learning outcomes section |
| **Opportunities for engagement** | *\* Facilitator questions, discussion points, polls, think, pair, share opportunities etc* |
| **Assessment tools if used** | *\*Polls, Quiz, Knowledge checks, written assessment etc* |
| **Opportunity for learning feedback** | *\*Facilitator, automation, assessment, peers, including self-reflection etc* |